



Armstrong Conservation District

Armsdale Administration Building
124 Armsdale Road • Suite B-2
Kittanning, PA 16201-3738
Phone: 724-548-3425
Fax: 724-545-3699
E-mail: conservation@co.armstrong.pa.us

APRIL 2016 MINUTES

The Armstrong Conservation District Board of Directors held their monthly meeting at the Armsdale Administration Building, 124 Armsdale Road, Suite 103, Kittanning, PA 16201 on Wednesday, April 20, 2016.

Chairman Spurgeon Shilling called the meeting to order at 7:00 pm. Directors present: Michelle Hickman, Dennis Hawley, Jerry Longwell, and Commissioner Jason Renshaw; Associate John Linkes; District Manager, Dave Rupert, Office Manager Cindy Vranka, NRCS Management Assistant Sharon Cockroft.

Public Comment on Agenda Items – None

Jerry Longwell moved, seconded by Dennis Hawley to approve the minutes of March 16, 2016 as presented. Motion carried.

The Treasurer reported a balance of \$79,636.93. Dennis Hawley moved, seconded by Jerry Longwell to approve the Treasurer's Report subject to audit. Motion carried.

Needed Supplies / Outstanding Bills – Jerry Longwell moved, seconded by Dennis Hawley to purchase needed supplies and to pay outstanding bills as presented. Motion carried.

OLD BUSINESS

2016 Tree Sale Update – District Manager Dave Rupert reported on the success of the annual tree sale.

PACD Regional Directors Mtg – District Manager Dave Rupert reported on the highlights of the 2016 Spring PACD Region Meeting. PACD Ways and Means Committee reviewed two dues formula options and passed the following resolution: It was moved and seconded to move through the region meetings the option to maintain the existing dues structure or to adopt an alternate flat dues structure. Motion carried. Dave voted against the flat dues structure. Westmoreland County Conservation District is increasing their E&S fees and Stormwater Fees.

State Ethics Commission Statement of Financial Interests – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) Forms were distributed. Forms are due by May 1 of each year a person holds a public position as well as the year following termination of service. Forms for calendar year 2014 are due to be filed by May 1, 2015. This item will remain as an agenda item until May 1, 2015.

PENNVEST Funding Offer Update / Status – District Manager Dave Rupert reported on the status of the grant. Modifications were made to the borrowing resolution which was reduced from \$600,000.00 to \$260,000.00 as interim financing for the project. Closing will be 9 am on Thursday, April 21, 2016. Contracts were reduced. Construction is scheduled to begin on May 9th. Jerry Longwell moved, seconded by Dennis Hawley to approve the revised borrowing resolution. Motion carried.

NEW BUSINESS

Armstrong County Envirothon – Envirothon Coordinator Jessica Schaub is asking for volunteers to assist with the Armstrong Conservation District Envirothon on Wednesday, April 27, 2016 at the ELC. Volunteers are required to have their background clearance to volunteer at the event.

SW Project Grass Field Day Events - 2016 SW Project Grass Bus Trip to Young's Cattle Co. in Belmont County, Ohio (April 29th), SW Project Grass Grazing Field Day (May 12th), Adaptive Grazing / Soil Health Pasture Walk (July 30th). Persons interested in attending these events are to contact Jessica Schaub.

OTHER BUSINESS

PACD Voting Delegate Roster – Jerry Longwell moved, seconded by Dennis Hawley to maintain the same slate of delegates as presented. Motion carried.

Hulings Run AMD Growing Greener – The Pennsylvania Game Commission SW Region has granted permission to the Armstrong Conservation District (ACD) for the removal and sale of all timber within the limits of disturbance of their project as described in the Special Use Permit for a watershed improvement project for Hulings Run. Proceeds from the sale of the timber (8 acres of State Game Lands) is still to be determined. The tree removal will go through the bidding process. Dennis Hawley moved, seconded by Jerry Longwell to accept the financial acquisition from the sale of the timber. Motion carried.

CORRESPONDENCE – NRCS legal obligation to protect information the agency collects as per memo dated April 8, 2016. (Attached for reference)

AGENCY REPORTS – The following agencies / staff provided agency activity reports: G Smith D&G, J Schaub ACT/NM Tech, Watershed Specialist Julie Zeyzus, AmeriCorps Member Katie Good, NRCS Management Assistant Sharon Cockroft.

COOPERATOR AGREEMENTS - None

The following **Erosion and Sediment Control Plans** were submitted to the District Board for approval / disapproval:

	<u>Name</u>	<u>Twp.</u>	<u>Rev. By</u>	<u>Status</u>
3/24/2016	Spring Church DPP LLC PAG02000316001 N Pointe E & S modification	Kiski Twp	DRR	A
4/7/2016	PAI050313001 / PAI 050305004R	S Buffalo Twp	DRR	A
4/7/2016	Jackson Road Bridge - Plan review / PennDOT	Kiski Twp	DRR	A
4/7/2016	Upper Mateer Road - Plan review / PennDOT	Parks	DRR	A
4/15/2016	Sheetz Store #1142	Kittanning Borough	DRR	A
4/15/2016	PLS 632 Repair	Madison Twp	DRR	D
4/19/2016	Sugar Creek Rest / PAI 050316001	Sugarcreek Twp	DRR	D
4/20/2016	PennDOT Rt 422 Mushroom Farm Road PAI050312001	West Franklin Twp	NOT	A
4/20/2016	ACMH Lutheran Sr Life / PAG02000314005	East Franklin Twp	NOT	A

4/20/2016 Leechburg Mini Storage / PAG02000313004 Gilpin Twp NOT A

The E&S plans were presented for review and approval by the Board. Jerry Longwell moved and Dennis Hawley seconded the approval of the E&S plans as their status indicates. Motion carried.

NUTRIENT MANAGEMENT PLAN – was submitted for approval/disapproval.

 Ron Baker 82.3 acre (beef operation) Kiskiminetas Township

Jerry Longwell moved, seconded by Commissioner Renshaw to approve the above plan and its review status. Motion carried.

PUBLIC COMMENT PERIOD - None

At 7:27 pm the Board recessed into Executive Session for personnel matters.

At 7:58 am the Chairman, hearing no objection, declared the meeting adjourned.

The next scheduled Board meeting is scheduled for Wednesday, May 18, 2016 at 7:00 pm at the Armsdale Administration Building.

Respectfully submitted,

Cindy L Vranka
Office Manager