
APRIL 2019 MINUTES

The Armstrong Conservation District Board of Directors held their monthly meeting at 120 S Grant Ave, Ste 5, Kittanning, PA 16201-1450 on Wednesday, April 17, 2019.

Chairman Andrew Kimmel called the meeting to order at 7:00 pm. Directors present: Spurgeon Shilling, DeJay Claypoole, Dennis Hawley, and Michelle Hickman; Associate Directors, Rocco Ali and Mike Daquilante, Dave Rupert, District Manager; Cindy Vranka, Office Manager; Dennis DiOrio, NRCS SDC.

Public Comment on Agenda Items – None

Dennis Hawley moved, seconded by Michelle Hickman to approve the minutes of March 25, 2019 as presented. Motion carried.

The Treasurer reported a balance of \$230,065.57. Michelle Hickman moved, seconded by Dennis Hawley to approve the Treasurer's Report as presented subject to audit. Motion carried.

Needed Supplies / Outstanding Bills – None

OLD BUSINESS

- **Ag Service Center Building Update** – District Manager Dave Rupert gave a status report on the Armsdale Administration Building. The District and the County are exploring the possibility of a DCED grant to demo the building which would help to defray a portion of the demolition costs. A lead paint / asbestos abatement will need to be done before demolishing can begin. These costs can be included in the grant if awarded.
- **2019 Legislative Breakfast Update** – District Manager Dave Rupert reported on the breakfast. The Board liked the idea of flash drives being given to the officials and the use of the big TV for presentations.
- **State Ethics Commission Statement of Financial Interests** – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) Forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for calendar year 2018 are due to be filed by May 1, 2019. This item will remain as an agenda item until May 1, 2019.
- **Gerald Kimmel Landowner Reclamation Status** – District Manager Dave Rupert reported on the progress of the project.
- **Envirothon – Outdoor Discovery Center** is scheduled for Wednesday, April 24, 2019.

NEW BUSINESS

- **Silver Rock** – Young and Associates are the designated design engineers for this project. The project is estimated to cost roughly \$445,936.00 including all overhead and administrative costs. A tentative schedule of events is presented here:
 - ✓ Advertise for Bids - May 1 – 6th
 - ✓ Site Showing – May 16th – 10 am
 - ✓ Bid Opening - June 12th - 10 am / Northpointe / Young & Associates
 - ✓ Lowest Bidder Awarded – June 19th / 7 pm (Board meeting)

Sprurgeon Shilling moved, seconded by DeJay Claypoole to proceed with the project as outlined. Motion carried.

- **Signage Signs** – Gregg Smith DG / LVR Tech expressed an interest in re-establishing signs along major PennDOT Roadways like the District had done back in the 1960's. These would be similar to the AARA project signs that were done in the past. PennDOT will be contacted regarding regulations and specifications required for signage along state roads. Dave Rupert District Manager was advised to contact PennDOT to get specifications for sign sizes, right of way locations, etc. More will be reported at future meetings.
- **CPR / AED** – Training is scheduled for Thursday, April 26th from 9 am to 11:30 am in Ste #5. Directors and staff are asked to attend. Nelda A Martin 911 dispatcher / EMT certified instructor will perform the training. All participants will be certified for a two year period.

OTHER BUSINESS

- **Staff Notary** – According to the current Armstrong Conservation District SOP manual, it states that a notary is required to be on staff to preform notary services for the District. Because the District does minimal notary work, the District Board will strike this from the SOP manual and use the services of the courthouse or other notary services.

CORRESPONDENCE – a) NW Commission PTAC daylong conference for COSTARS suppliers and those businesses interested in becoming sellers under the program on May 23, 2019. b) Outdoor Discovery Center at Crooked Creek seeking sponsorships. Michelle Hickman moved, seconded by Spurgeon Shilling to sponsor these camps at the Gold Sponsorship (\$250) for all (3) camps. Motion carried.

AGENCY REPORTS – The following agencies / staff provided agency reports: G Smith DGLVR, H Laird E&S Tech, J Schaub NM ACT, J Mathews AmeriCorps Member and D DiOrio NRCS SDC and NW DEP Rep John M Green.

COOPERATOR AGREEMENTS – None

The following **EROSION AND SEDIMENT CONTROL PLAN** was presented to the District Board for approval / disapproval.

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
4/5/2019	Indiana County CD Office Bldg.	White Twp, Indiana County	PAC030018	HL	Pending

The above E&S plan was presented for review and approved by the Board. Dennis Hawley moved and Michelle Hickman seconded the approval of the E&S plan as its status indicates. Motion carried.

NUTRIENT MANAGEMENT PLANS - None

PUBLIC COMMENT PERIOD - None

The next scheduled monthly meeting of the Armstrong Conservation District is Wednesday, May 15, 2019 at 7 pm at 120 S Grant Ave, Ste 5, Kittanning.

Respectfully submitted,

Cindy L Vranka

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Office Manager for the
Armstrong Conservation District