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SEPTEMBER 2019 MINUTES

The Armstrong Conservation District Board of Directors held their monthly meeting at 120 S Grant Ave, Ste 5, Kittanning, PA 16201-1450 on Wednesday, September 18th, 2019.

Vice-Chairman Spurgeon Shilling called the meeting to order at 7:00 pm. Directors present, Dennis Hawley, Andrew Kimmel (arrived at 7:15 pm), Jerry Longwell, Michelle Hickman, and Spurgeon Shilling; Dave Rupert, District Manager; Holly Laird Resource Conservationist – E&S; A. Gregg Smith Resource Conservationist - DGLVR; Dennis DiOrio, NRCS.

Public Comment on Agenda Items – None

Dennis Hawley moved, seconded by Jerry Longwell to approve the minutes of August 21st, 2019 as presented. Motion carried.

The Treasurer reported a balance of \$176,428.62. Michelle Hickman moved, seconded by Dennis Hawley to approve the Treasurer's Report as presented subject for audit and to pay outstanding bills. PACD dues will be paid on or before their due date. Motion carried.

OLD BUSINESS

- **Ag Service Center Building Update** – Andrew Kimmel moved, seconded by Jerry Longwell to continue the investigation of potential sites for construction of the four agency ag service center. The manager is to keep the building committee informed of any progress and may call a committee meeting if developments occur that require prompt action. Motion carried.
- **Fall Elected Officials Day Tour** – The annual Fall Tour for elected officials will be on October 25th, 2019 from 9:30 am to 1:30 pm.
- **DGLVR ESM Training** – ESM Training will be held on October 23rd and 24th in Kittanning at St. Mary's Church Social Hall. Anyone interested in attending should register at the Penn State Center for Dirt and Gravel Roads website or contact Gregg Smith who will register you for this training.

NEW BUSINESS

- **Staff Evaluations** – Annual evaluations for Conservation District Staff will be held on September 25th from 9 am to noon. Board members are invited and encouraged to attend.
- **2020 Draft Budget** – The draft budget was distributed by the District Manager. Board members were encouraged to look over the budget and provide feedback at the next meeting.
- **QAB Recommendations** – A. Gregg Smith, Resource Conservationist – DGLVR, presented the recommendations of the QAB to the board for future DGLVR projects. Jerry Longwell moved, seconded by Michelle Hickman to accept those recommendations. Motion carried. See attached QAB Recommendations.
- **Nutrient Management Program Evaluation** – The State Conservation Commission will be conducting an evaluation of the Nutrient Management Program on October 3rd, 2019. The District Manager distributed a summary of the current nutrient management plans and their current status. The District Board is invited to participate in the evaluation.

OTHER BUSINESS

- Insurance Policies – Jerry Longwell moved seconded by Dennis Hawley to bundle insurance policies as quoted from the Hallman Agency to receive a discounted rate on premiums. Motion carried.

CORRESPONDENCE – Scott Bowser and Mark and Dave Campbell wish to terminate their voluntary Nutrient Management Plans and will transfer over to developing and implementing Manure Management Plans.

AGENCY REPORTS – The following agencies / staff provided agency reports: G Smith DGLVR, H Laird E&S Tech, M Sorce Watershed Tech, J Schaub NM ACT, J Mathews AmeriCorps Member and D DiOrio NRCS SDC.

COOPERATOR AGREEMENTS – None

The following **EROSION AND SEDIMENT CONTROL PLANS** were presented to the District Board for approval / disapproval.

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/29/2019	SR42 Bridge over Pony Farm Road	E. Franklin & N. Buffalo	E&S Plan	HL	Pending
9/3/2019	Distant Dollar General	Mahoning	NOT	HL	Pending
9/9/2019	CWM Environmental Warehouse	E. Franklin	NOT	HL	Pending

9/11/2019 Mid Atlantic Interstate
Transmission, Shelocta Power
Station Plumcreek PAC320036 HL Pending

The above E&S plan was presented for review and approved by the Board. Andrew Kimmel moved and Michelle Hickman seconded the approval of the E&S plan as its status indicates. Motion carried.

NUTRIENT MANAGEMENT PLANS – None

PUBLIC COMMENT PERIOD – None

The meeting was adjourned at 7:45 pm.

The next scheduled monthly meeting of the Armstrong Conservation District is Wednesday, October 23rd, 2019 at 7 pm at 120 S Grant Ave, Ste 5, Kittanning. The Board will hold an Executive Session for Personnel at 6 pm.

Respectfully submitted,

Holly A. Laird

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*Resource Conservationist – E&S for the
Armstrong Conservation District*