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## AUGUST 2020 MINUTES

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The meeting was called to order by Chairman Andrew Kimmel at 7 PM.

The following individuals participated in person at the Board meeting: Directors present Andrew Kimmel, Spurgeon Shilling, DeJay Claypoole and Dennis Hawley; Associate Director Rocco Ali; Dave Rupert District Manager and NRCS DC Dennis DiOrio. The following persons participated by ZOOM: NM ACT Jessica Schaub, Directors Jerry Longwell and Michelle Hickman.

### **PUBLIC COMMENT on AGENDA ITEMS** - None

Jerry Longwell moved with Spurgeon Shilling seconding the approval of the July minutes as presented. The motion was carried.

The treasurer's report was presented to the Board of Directors. Spurgeon Shilling moved with Dennis Hawley seconding filing of the Treasurer's report presented for audit and paying of the outstanding bills. The motion was carried.

### **OLD BUSINESS**

- **Armsdale Demo** – District Manager Dave Rupert gave a status report in preparation for the demo of the Armsdale Building. Tentative start date is August 24<sup>th</sup>. Master plan of the proposed new building was discussed. Brent Young will be contacted for other proposed locations of the building. This will be an agenda item for September.
- **2019 Audit Report** – Jerry Longwell moved with DeJay Claypoole seconding the approval of the final 2019 Audit Report. Motion carried. The Board would like MST to prepare a 3-year engagement proposal for their consideration that would begin with the 2021 annual audit and continue through the year 2023.
- **District Manager Job Description** - Job description changes were modified to include additional job duties and responsibilities. The Board is to review and discuss at the September board meeting.

### **NEW BUSINESS**

- **2021 County of Armstrong Funding Budget** - District Manager Dave Rupert presented highlights on the tentative proposed 2021 Armstrong Conservation District Budget. Spurgeon Shilling moved, seconded by Dennis Hawley to approve and submit the tentative proposed 2021 Armstrong Conservation District budget to the Armstrong County Commissioners and to DEP for consideration. Motion carried.
- **2020/2021 ACT CDFAP Agreement with SCC-** DeJay Claypoole moved to approve the ACT Program application for the CDFAP ACT Assistance Program Agreement for FY 2020 – 2021 as presented. Motion seconded by Spurgeon Shilling. Motion carried.
- **2020/2021 NM Delegation Agreement** – Agreement funding has been divided in two funding segments; July 1, 2020 to December 31, 2020, January 1, 2021 to June 30,

2021. Spurgeon Shilling moved, seconded by DeJay Claypoole to approve the Nutrient Management Delegation Agreement Renewal as presented. Motion carried.

- **2021 Annual Action Plan** – District Directors, Associate Directors and Staff are asked to review the draft 2021 Action Plan for revisions, corrections, and additions for the September Board meeting.

**OTHER BUSINESS**

- None

**CORRESPONDENCE**

- None

**AGENCY REPORTS** – All agency reports were provided to the Board and there were no questions or additions to those reports. NRCS SD Dennis DiOrio reported on activities of NRCS.

**COOPERATOR AGREEMENTS**

C. Gregory McQueen	70 Acres	South Buffalo Twp
James W Dines	110 Acres	Kittanning Twp

Jerry Longwell moved, seconded by Spurgeon Shilling to approve the above cooperator agreements as presented. Motion carried.

**EROSION and SEDIMENT CONTROL PLANS** - The E&S control plans were presented to the Board. It was moved by Dennis Hawley and seconded by Spurgeon Shilling to approve the plans as their status indicates. Motion carried.

<u>Date</u>	<u>Name</u>	<u>Twp</u>	<u>Comments</u>	<u>Rev By</u>	<u>Status</u>
7/15/2020	Harkleroad Waste Area Slate Lick Dollar	Cowanshannock	20-ES-15	HL	Approved
8/7/2020	General	South Buffalo	PAD030004	HL	Pending

**NUTRIENT MANAGEMENT PLANS** – NM Resource Conservationist Jessica Schaub is recommending that Richard Shirey NMP be accepted and approved by the Board. DeJay Claypoole moved, seconded by Dennis Hawley to approve the plan as recommend by Jessica Schaub. Motion carried.

**PUBLIC COMMENT PERIOD** – Associate Director Rocco Ali reported that Apollo Spring Church Sportsmen’s Club will be hosting a Youth Pheasant Hunt on October 10, 2020 a 7:45 am to 3:00 pm at the club. ACD will post the event on the District’s Facebook page.

The Wednesday, September 16<sup>th</sup> Board meeting will be a combination ZOOM and in person meeting at 7 pm.

At 7:50 pm hearing no further business to come before the Board of Directors, Dennis Hawley moved and seconded by Spurgeon Shilling to adjourn the meeting. Motion carried.

Respectfully submitted,

*Cindy Vranka*

*Office Manager for the  
Armstrong Conservation District*