



120 South Grant Avenue, Suite 2
Kittanning, PA 16201

TEL 724-548-3425
EMAIL conservation@co.armstrong.pa.us
WEB www.armstrongcd.org

April 19, 2023 Minutes

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 7:02 pm.

PRESENT: Those present were: Directors Andrew Kimmel, Michelle Hickman, DeJay Claypoole, Dennis Hawley, Mike Daquilante and Spurgeon Shilling; Associate Directors Ben Kimmel, and John Linkes; Agricultural Technician Jessica Schaub, Armsdale Building Coordinator Dave Rupert, NRCS District Conservationist Dennis DiOrio, and Holly Laird, District Manager.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Dennis Hawley moved with Spurgeon seconding the approval of the minutes of the March 15, 2023 meeting as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with Denny Hawley seconding the approval of the Treasurer's report as presented and that the outstanding bills be paid and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **2023 Tree Sale Update** – Holly Laird gave an update on the 2023 Tree Sale and stated that the pick-up event went well on April 15th.
- b. **State Ethics Commission Statement of Financial Interests – Due by May 1** - As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) Forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for calendar year 2022 are due to be filed by May 1, 2023. This item will remain as an agenda item until May 1, 2023.
- c. **Armsdale Update** – Dave Rupert provided a written Armsdale update to the Board. Trees were planted along the Armsdale Roadway. A pre-construction meeting was held with the engineer and all contractors. Construction of the Armsdale Center was authorized to begin as soon as the mortgage closing takes place. Dave Rupert informed the Board that there is a large amount of soil/unsuitable fill that will need to be re-located from the building pad area.
- d. **ACAP Update-** Jessica Schaub provided an update to the Board regarding ACAP and her proposed scoring criteria for ACAP applications. Additional ACAP material will be brought to the Board as needed.
- e. **Engineering Firm RFP Update-** Holly Laird provided an update to the Board regarding the engineering firms that submitted RFP's to ACD. Maria Sorce, Jessica Schaub, Mike Daquilante, and Holly Laird conducted interviews of the following engineering firms: McCall Services, Herbert Rowland & Grubic (HRG), Inc., GAI Consultants, Hedin Environmental, Young & Associates, Penn Environmental & Remediation, Inc. Spurgeon Shilling moved, seconded by

Mike Daquilante to permit Holly Laird to select engineering firms from those interviewed as she sees fit for each ACD project.

- f. **2023 County Envirothon** – Holly Laird provided an update regarding the 2023 Envirothon to be held on April 26th, 2023.

NEW BUSINESS:

- a. **Elderton State Bank Mortgage** – Michelle Hickman moved, seconded by Spurgeon Shilling to permit Holly Laird to sign all necessary loan documents for the Armsdale Center for Agriculture and Conservation mortgage through Elderton State Bank. Andrew Kimmel abstained from this motion. Motion carried.
- b. **Armsdale Lawn Care** – Holly Laird presented a quote from Beers Lawn Care to the Board for grass cutting at the Armsdale Center. Spurgeon Shilling moved, seconded by Dennis Hawley to hire Beers Lawn Care for the 2023 season. Motion carried.

DISCUSSION/ANNOUNCEMENTS:

CORRESPONDENCE: None

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Denny DiOrio provided an update from NRCS including the status of EQIP. John Linkes provided an update about the Kiski Watershed Association stating that the canoe kayak launch is complete and that Roaring Run Watershed was holding a wildflower walk on April 22nd.

COOPERATOR AGREEMENTS – The cooperator agreements were presented to the Board. Spurgeon Shilling moved, seconded by Dejay Claypoole to approve the agreements. Motion carried.

- Jared Woodside (Burrell Township)
 - o 230 acres, crops/pasture, beef operation, interested in nutrient management, barnyard manure runoff control, EQIP, ACAP funding
- John Walker (West Franklin Township)
 - o 13 acres, crops/pasture acreage, beef operation, interested in streambank stabilization, surface water control, Nutrient/manure management, EQIP, grazing plan, ACAP funding
- Brent Bowser (North Buffalo Township)
 - o 420 acres, crops/pasture acreage, cash grain and beef operation, interested in ACAP Funding
- Crownover Farms LLC (South Bend Township)
 - o 140 acres, crops/pasture/woodland acreage, cash grain and beef operation, interested in streambank stabilization

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved with Dejay Claypoole seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans April 2023 Meeting

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/12/2022	Kiskiminetas Township Firehall	Kiskiminetas	NOT	KR	In Progress
12/5/2022	RIDC Armstrong Innovation Park Lots 23-25	South Buffalo	PA030001D	KR	In Progress
12/15/2022	SR-1035 Gasline Replacement	Cowanshannock	ESG000322002-00	KR	In Progress
1/19/2023	Bergad Specialty Foams and Composites	Rayburn	PAC00314	KR	In Progress
2/14/2023	Fox Hollow Sanitary Sewer Line Extension	East Franklin	PA030001C	KR	In Progress
2/23/2022	Family Dollar - NuMine	Cowanshannock	PAC030049	KR	In Progress
2/27/2023	Lafferty Rd Gasline Extension	West Franklin	23-ES-05	KR	Approved
3/13/2023	ECMS #113645 SR 422 Sec. 119 (WGM Waste Site)	Kittanning	23-ES-06	KR	In Progress
3/13/2023	New Armstrong County Maintenance Facility	Manor	PAC030037 (Minor Amendment)	KR	Approved
3/20/2023	SR 1033 Slide	Rayburn	23-ES-07	KR	Approved

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: None

EXECUTIVE SESSION: Chairman Andrew Kimmel called an executive session at 7:47 pm to discuss personnel matters. The Board re-entered the public meeting at 8:05 pm. Spurgeon Shilling moved, seconded by Dennis Hawley to accept Brooke Emmonds' resignation and to advertise the Resource Conservationist position. Motion carried.

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on April 19, 2023 in the Conference Room of 120 South Grant Avenue, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 8:06 pm

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*