



120 South Grant Avenue, Suite 2
Kittanning, PA 16201

TEL 724-548-3425
EMAIL conservation@co.armstrong.pa.us
WEB www.armstrongcd.org

June 21, 2023 Minutes

CALL TO ORDER: An executive session for personnel matters was held from 6:00 pm to 7:00 pm. The public meeting was called to order by Chairman Andrew Kimmel at 7:03 pm.

PRESENT: Those present were: Directors Andrew Kimmel, DeJay Claypoole, Dennis Hawley, and Spurgeon Shilling; Associate Director Jay Hogg; NRCS District Conservationist Dennis DiOrio; DEP Field Rep Susannah Harris; Rachel Filippini ODC Program Coordinator; Armsdale Building Coordinator Dave Rupert; and Holly Laird, District Manager.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Dennis Hawley moved with Spurgeon seconding the approval of the minutes of the May 17, 2023 meeting as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with Denny Hawley seconding the approval of the Treasurer's report as presented, to pay the outstanding bills, order the necessary supplies, and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **Armsdale Update** – Dave Rupert provided a written Armsdale update to the Board. Dave provided a more detailed construction progress report to the Board stating that the concrete pad was complete, plumbing and electrical were routed through the concrete pad, and that walls were being laid out; building construction is on schedule.
- b. **ACAP Update**- Holly Laird provided an update to the Board regarding ACAP applications in the current ACAP application round of June 1, 2023 to June 30, 2023. An ACAP Committee meeting is schedule for July 10, 2023.
- c. **2022 Audit** - Spurgeon Shilling moved, seconded by DeJay Claypoole to accept the 2022 Audit as presented. Motion carried.
- d. **Resource Conservationist Update** - Spurgeon Shilling moved, seconded by DeJay Claypoole to approve the recommendations of the personnel committee to offer the Resource Conservationist position to Jennifer Jack at a starting salary of \$35,000.00/year. Motion carried.

NEW BUSINESS:

- a. **Outdoor Discovery Center Grant Update** – Rachel Filippini, Program Coordinator at the Outdoor Discovery Center, provided an update on the Youth Water Quality Education Grant. ACD partnered with the ODC to provide education to youth in Armstrong County.
- b. **2023/2024 Nutrient Management Delegation Agreement** – Spurgeon Shilling moved, seconded by Dennis Hawley to continue the Nutrient Management Delegation Agreement for the 23/24 fiscal year. Motion carried.

- c. **2023/2024 ACT Application and Delegation Agreement** - Spurgeon Shilling moved, seconded by Dennis Hawley to submit the CDFAP ACT Application for the 23/24 fiscal year. Motion carried.
- d. **2023/2024 Watershed Specialist Grant Application** – Dennis Hawley moved, seconded by Spurgeon Shilling to submit an application for the Watershed Specialist position for a five-year period. Motion carried.
- e. **Annual Awards Banquet** – Holly Laird informed the Board that the Annual Awards Banquet will be held on Thursday, October 5 at Lenape Tech. Awards Committees should meet to make their selections.

DISCUSSION/ANNOUNCEMENTS: None

CORRESPONDENCE: None

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Denny DiOrio provided a written update from NRCS. Susannah Harris expanded upon the DEP Talking Points provided to the Board.

COOPERATOR AGREEMENTS – None

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Denny Hawley moved with Spurgeon Shilling seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans June 2023 Meeting

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/12/2022	Kiskiminetas Township Firehall	Kiskiminetas	NOT	KR	In Progress
12/5/2022	RIDC Armstrong Innovation Park Lots 23-25	South Buffalo	PA030001D	KR	In Progress
1/19/2023	Bergad Specialty Foams and Composites	Rayburn	PAC0030014, A-1	KR	In Progress
2/23/2022	Family Dollar - NuMine	Cowanshannock	PAC030049	KR	In Progress
4/20/2023	Ford City Dollar General	Manor	PAC030050	KR	In Progress
4/25/2023	Rimer Hill Land Development	East Franklin	PAC030051	KR	In Progress
5/3/2023	LN-280 ILI Digs - Site 3	Cowanshannock	23-ES-09	KR	Approved
5/12/2023	SR 0028-112 (Goheenville Dip)	Boggs	PAC030019, A-2	KR	In Progress
5/31/2023	Northpointe Village PRD	South Buffalo	PAD030006	KR	In Progress
6/6/2023	KP-137 Anode Replacement	South Bend	23-ES-10	KR	In Progress
6/6/2023	KP-1 Anode Replacement	South Bend	23-ES-11	KR	In Progress
6/6/2023	KP-62 Exposure	South Bend	23-ES-12	KR	In Progress

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on July 26, 2023 in the Conference Room of 120 South Grant Avenue, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 7:36 pm

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*