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July 26, 2023 Minutes

CALL TO ORDER: An executive session for personnel matters was held from 6:30 pm to 7:00 pm. The public meeting was called to order by Chairman Andrew Kimmel at 7:09 pm.

PRESENT: Those present were: Directors Andrew Kimmel, DeJay Claypoole, Mike Daquilante, Michelle Hickman and Spurgeon Shilling; Associate Directors Jay Hogg, Ben Kimmel, and Rocco Ali; ACD District Manager Holly Laird; NRCS District Conservationist Dennis DiOrio; DEP Field Rep Susannah Harris; FSA County Executive Director, Lori Cogley; SCC Conservation Specialist, Rebecca Siko; ACD Resource Conservationist Jennifer Jack, ACD Agricultural Technician Jessica Schaub, and Armsdale Building Coordinator Dave Rupert.

PUBLIC COMMENT on AGENDA ITEMS:

- a. Personnel Update – Spurgeon Shilling moved, seconded by Mike Daquilante to accept Jessica Schaub’s resignation letter dated July 18, 2023. Motion carried.
- b. Ag Progress Days – Spurgeon Shilling moved, seconded by Michelle Hickman to permit any interested staff or directors to attend Ag Progress Days. Motion carried.

MINUTES: Spurgeon Shilling moved with DeJay Claypoole seconding the approval of the minutes of the June 21, 2023 meeting as presented. Motion carried.

TREASURER’S REPORT: Michelle Hickman moved with DeJay Claypoole seconding the approval of the Treasurer’s report as presented, to pay the outstanding bills, pay the MERP invoices from the County, order the necessary supplies, and that the treasurer’s report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **Armsdale Update** – Dave Rupert provided a verbal Armsdale update to the Board. Dave provided a more detailed construction progress report to the Board stating that upcoming work includes: the general contractor completing the roof, and the rough in on the plumbing and HVAC starting work inside. Dave Rupert stated that we have yet to receive a RACP Grant Agreement. The substantial completion date of the building is still slated for October 1, 2023 and the tentative move-in date is November 2023. Holly Laird informed the Board that the SCC approved ACD to use a total of \$124,050.21 of DGLVR Funds for the Armsdale Building. Spurgeon Shilling moved, seconded by Mike Daquilante to transfer these funds into the Capital Reserve Account. Motion carried.
- b. **ACAP Update-** The ACAP update was addressed as agenda item “ACAP Awards” under New Business.
- c. **Annual Awards Banquet, 10-5-2023** – Holly Laird informed the Board that the Annual Awards Banquet will be held on October 5, 2023 at Lenape Technical School. Michelle Hickman moved,

seconded by Spurgeon Shilling to permit each committee to meet and select their respective award recipients and notify the Manager so award plaques can be ordered. Motion carried.

NEW BUSINESS:

- a. **ACAP Awards** – The ACAP Committee met on July 10, 2023 to discuss the received ACAP applications. The ACAP Committee submitted their funding recommendations to the ACD Board. Spurgeon Shilling moved, seconded by Mike Daquilante to accept the recommendations of the ACAP Committee and to fund the selected projects, ACAP Committee Recommendation is attached to the minutes. Motion carried. Andrew Kimmel abstained from this motion.
- b. **Watershed 5K** – Holly Laird proposed to host a Watershed 5K on September 24, 2023 to benefit the County’s Watershed organizations. Spurgeon Shilling moved, seconded by Michelle Hickman to sponsor the 5K and to cover any expenses for the event by utilizing our education and outreach dollars or out of the Environmental Stewardship Fund. Motion carried.
- c. **Dayton Fair** – Holly Laird informed the Board that the MED will be at the Dayton Fair from 8/14 through 8/19 and will be staffed from 12:00 pm to 8:00 pm daily. The Board was invited to staff the MED with the ACD staff.
- d. **August Meeting** – Spurgeon Shilling moved, seconded by Mike Daquilante to move the August Meeting from August 16th to August 23rd at 7:00 pm. Motion carried. Holly Laird will ensure the sunshine notice requirements are met.

DISCUSSION/ANNOUNCEMENTS: None

CORRESPONDENCE: Holly Laird provided to the Board with an invitation to attend the ribbon cutting ceremony for the Leechburg Canoe and Kayak Access on July 29, 2023.

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Denny DiOrio provided a written update from NRCS. Susannah Harris expanded upon the DEP Talking Points provided to the Board. Lori Cogley informed the Board that FSA is working on crop reporting and organizing the Annual Awards Banquet. Rocco Ali provided an updated on the Apollo Spring Church Sportsmen’s Club’s Youth Pheasant Hunt that will be held on October 7th, 2023.

COOPERATOR AGREEMENTS – The cooperator agreements were presented to the Board. Spurgeon Shilling moved, seconded by Michelle Hickman to approve the agreements. Motion carried.

- Baker Dairy Farm (South Buffalo Township)
 - o cash grain and dairy operation, interested in ACAP funding
- Dave Knepshield (Manor Township)
 - o Woodland acreage, interested in trees and pollinator habitat
- Thomas Stokes (South Buffalo Township)
 - o 4 acres of woodland, interested in streambank stabilization
- Kate Gurnsey (Rayburn Township)
 - o 68 acres of pasture and woodland, interested in tree planting and invasive species control
- David Fiori (Bethel Township)
 - o 43 acres of pasture; swine and beef operation, interested in roof water collection cistern

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Michelle Hickman moved with Spurgeon Shilling seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans June 2023 Meeting					
<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/12/2022	Kiskiminetas Township Firehall	Kiskiminetas	NOT	KR	In Progress
12/5/2022	RIDC Armstrong Innovation Park Lots 23-25	South Buffalo	PA030001D	KR	In Progress
1/19/2023	Bergad Specialty Foams and Composites	Rayburn	PAC0030014, A-1	KR	Withdrawn
2/23/2022	Family Dollar - NuMine	Cowanshannock	PAC030049	KR	Denied
4/20/2023	Ford City Dollar General	Manor	PAC030050	KR	In Progress
4/25/2023	Rimer Hill Land Development	East Franklin	PAC030051	KR	Approved
5/12/2023	SR 0028-112 (Goheenville Dip)	Boggs	PAC030019, A-2	KR	In Progress
5/31/2023	Northpointe Village PRD	South Buffalo	PAD030006	KR	In Progress
6/6/2023	KP-137 Anode Replacement	South Bend	23-ES-10	KR	Approved
6/6/2023	KP-1 Anode Replacement	South Bend	23-ES-11	KR	Approved
6/6/2023	KP-62 Exposure	South Bend	23-ES-12	KR	Approved
6/16/2023	Emerald City Gymnastics	East Franklin	PAC030052	KR	In Progress
6/28/2023	SR 422 & SR 2005 (Margaret Rd Interchange)	Plumcreek	PAD030005, A-1	KR	In Progress
7/11/2023	Cup Timber Harvest	Kiskiminetas	23-ES-13	KR	In Progress

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: Michelle Hickman asked regarding the status of a potential Penn DOT project along the 422 corridor. Holly Laird will follow-up.

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on August 23, 2023 in the Conference Room of 120 South Grant Avenue, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 8:03 pm

Respectfully Submitted,

Holly A. Laird
District Manager
Armstrong Conservation District