



July 24, 2024 Minutes

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 7:00 pm.

PRESENT: Those present were: Directors Andrew Kimmel, Dennis Hawley, Michelle Hickman, DeJay Claypoole, and Spurgeon Shilling; Associate Director Jay Hogg; ACD District Manager Holly Laird; NRCS District Conservationist Dennis DiOrio; ACD Agricultural Technician Emily Rahalla; and DEP Field Rep Susannah Harris (via Zoom).

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Spurgeon Shilling moved with Dennis Hawley seconding the approval of the minutes of the June 19, 2024 meeting as presented. Motion carried.

TREASURER'S REPORT: Dennis Hawley moved with Michelle Hickman seconding the approval of the Treasurer's report as presented, to pay the outstanding bills, approve the needed supplies, and that the treasurer's report be filed for audit. Motion carried. Holly also informed the Board that the Gray GMC Pick-Up truck needed \$1,100.00 in additional repairs in order to pass state inspection.

OLD BUSINESS:

- a. **Armsdale Update** – Holly Laird provided an update regarding the Armsdale Building which included: The Building Committee approved having Rayburn Township to install road drainage work on Armsdale Road with a total cost of: \$3,238.74, that work has been completed; Holly informed the Board that the reimbursement for the RACP grant is now with the Office of the Budget – she will notify the Board as soon as that money is received; and Holly informed the Board of the status of the construction contract with our mechanical contractor stating that there is a discrepancy in the balance reports for one of the HVAC units.
- b. **Armsdale Open House** – The Board discussed the open house event held on July 11th.
- c. **PMRS Update** – Holly informed the Board that Marsico Financial is preparing amended W-2's and ACD tax returns. Holly will continue to update the Board on this matter.
- d. **2023 Audit Report Discussion/Adoption** – Dennis Hawley moved, with DeJay Claypoole seconding to accept the 2023 Audit as presented. Motion carried.
- e. **DGLVR – QAQC Preliminary Report** – Holly informed the Board that she is yet to receive the QAQC Preliminary Report from the SCC. This will be presented at a later meeting.

NEW BUSINESS:

- a. **August Meeting** – Spurgeon Shilling moved, seconded by Denny Hawley to cancel the August 21, 2024 Meeting.
- b. **Awards Banquet, 10/25/2024** – Holly asked the Board to let her know if they have any suggestions for potential award recipients for the Annual Awards Banquet.

DISCUSSION/ANNOUNCEMENTS: Holly announced that the Dayton Fair is the week of 8/12 and invited the Board to attend to assist staff in manning the MED. Holly provided an update on the PACD request for voluntary donations to supplement their budget, PACD has been able to present a balanced budget for FY 24/25, The Board of Directors do not plan to take any action regarding the PACD request at this time. Holly informed the Board that the REAP tax credit program opens on August 1 and reviewed program updates. Holly informed the Board that the Clayholm Farms, LLC 3# easement will go before the PA State Farmland Board on August 8th, for state approval; she will continue to coordinate the purchase of this easement. Holly also informed the Board that ACAP will receive dedicated funding annually moving forward. Holly informed the Board that she would be soliciting snow plowing quotes and will present them at a future meeting.

CORRESPONDENCE: None

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Dennis DiOrio provided an update from NRCS stating that Laurel Hoffman has retired and that notifications are still being made about EQIP contracts. Susannah Harris provided an update from DEP stating that PAG-02 permit updates are forthcoming and stated that a Virtual Agriculture Agency Meeting will be held on July 25th and July 30th by DEP.

COOPERATOR AGREEMENTS – The cooperator agreements were presented to the Board. Spurgeon Shilling moved, seconded by Denny Hawley to approve the agreements. Motion carried.

- Green Acres Farm (West Franklin Township)
 - o 538 acres, cash grain and hay operation, interested in streambank stabilization
- Charlie and Nellie Black (South Buffalo Township)
 - o 15 acres, interested in erosion and sedimentation control and streambank stabilization

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved with Denny Hawley seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans July 2024 Meeting					
<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/12/2022	Kiskiminetas Township Firehall	Kiskiminetas	NOT	KR	In Progress
5/31/2023	Northpointe Village PRD	South Buffalo	PAD030006	KR	Approved
5/21/2024	Good Tire Service	Rayburn	NOT	KR	Approved
6/7/2024	TL-378 Recoat	Plumcreek	24-ES-05	KR	Approved
6/17/2024	Worthing Diesel (Fill Site)	West Franklin	24-ES-06	KR	Approved
6/17/2024	Ken Elwood (Fill Site)	West Franklin	24-ES-07	KR	Approved
6/19/2024	Freeport Water Treatment Plant Expansion	Freeport Borough	24-ES-08	KR	Approved
6/24/2024	LN-26 Lower Mateer Exposure	Parks	24-ES-09	KR	In Progress
7/9/2024	ICCD District Office Building	White TWP (Indiana County)	NOT	KR	In Progress

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on September 18, 2024 at 124 Armsdale Road, Suite 1 Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Chairman Andrew Kimmel declared the meeting adjourned at 7:41 pm.

Respectfully Submitted,

Holly A. Laird
District Manager
Armstrong Conservation District