



124 Armsdale Road, Suite 1
Kittanning, PA 16201

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April 16, 2025 Minutes

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 7:03 pm.

PRESENT: Those present were: Directors Andrew Kimmel, DeJay Claypoole, Denny Hawley, Michelle Hickman and Spurgeon Shilling; and ACD District Manager Holly Laird.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Denny Hawley moved, with Spurgeon Shilling seconding the approval of the minutes of the March 19, 2025 meeting as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with DeJay Claypoole seconding the approval of the Treasurer's report as presented, that the outstanding bills be paid, and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **2025 Tree Sale Update – 4/12** – Holly provided an update to the Board about the 2025 Tree Sale. Jennifer will provide a further written report at the next meeting.
- b. **Armsdale Update** – Holly provided an update to the board about the Armsdale building. No action was taken on this item.
- c. **PMRS Update** – Holly provided an update to the board regarding PMRS. No action was taken on this item.

NEW BUSINESS:

- a. **Agricultural Education Center Update** – Holly provided an update to the Board about the Ag Ed Center providing the latest floor plan and site plan, an update on the construction schedule and grant timelines as well as the specifics of a bridge loan from Elderton State Bank to pay for construction costs in between grant reimbursements.
- b. **Move July Board Meeting from 7/16 to 7/23** – Holly requested that the Board move their July public Board Meeting from July 16th to July 23rd so she can attend the SCC/PACD Joint Annual Conference along with any interested Board Members. Spurgeon Shilling moved, seconded by Michelle Hickman. Motion carried. Holly will post the appropriate sunshine notice.
- c. **E&S MOU** – Holly presented updates to the existing E&S MOU to the Board. Spurgeon Shilling moved, seconded by Denny Hawley to make the presented updates. Motion carried. The updated MOU is attached to the minutes.

- d. **2025 County Envirothon, April 30th, Outdoor Discovery Center** – Holly provided an update to the Board about the County Envirothon which will be held on April 30th at the ODC and invited the Board members to participate.
- e. **Orphans of the Storm Utility Easements** – Holly informed the Board that Orphans of the Storm will need to obtain utility easements from ACD for their new shelter. Holly was directed to set up a meeting with Orphans of the Storm, their engineer, utility companies, and any interested Board Members. Holly will obtain drawings and draft easement from the Orphans of the Storm for Board approval at a later meeting.

DISCUSSION/ANNOUNCEMENTS: None

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. No other reports were given at the meeting.

COOPERATOR AGREEMENTS – The cooperator agreements were presented to the Board. Spurgeon Shilling moved, seconded by Michelle Hickman to approve the agreement. Motion carried.

- Kasanicky Farm (Gilpin Township)
 - o 300 acres; beef, swine and crop farm, interested in nutrient management, farmland preservation program, and ACAP program.

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved with Michelle Hickman seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans April 2025 Meeting					
<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
12/9/2024	Good Solar	Wayne	PAC030057	KR	In Progress
12/9/2024	Armstrong JS/HS Athletic Facilities	Manor	PAG02000312005R NOT	KR	In Progress
12/9/2024	West Shamokin High School Field Renovations	Cowanshannock	PAC030010 NOT	KR	In Progress
12/9/2024	157 Ford City Road	South Buffalo	PAC030042 NOT	KR	Approved
1/2/2025	Hoeter Solar	Cowanshannock	PAC030058	KR	In Progress
1/7/2025	Line P-18 Replacement Project	East Brady	PAD030007	KR	In Progress
3/17/2025	PPG SWDA/SWDA Annes Remediation	North Buffalo	25-ES-01 (Amendment)	KR	In Progress

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on May 21, 2025 at 124 Armsdale Road, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 7:49 pm.

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*