



124 Armsdale Road, Suite 1
Kittanning, PA 16201

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June 18, 2025 Minutes

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 7:00 pm.

PRESENT: Those present were: Directors Andrew Kimmel, DeJay Claypoole, Denny Hawley, Michelle Hickman, Commissioner John Strate and Mike Daquilante; Associate Directors Jay Hogg and Rocco Ali; PFBC WCO Kyle Wirick; NRCS DC Denny DiOrio; Lori Cogley of Farm Service Agency; Troy Goldstrohm, and ACD District Manager Holly Laird.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Commissioner John Strate moved, with Denny Hawley seconding the approval of the minutes of the May 21, 2025 meeting as presented. Motion carried.

TREASURER'S REPORT: Michelle Hickman moved with Denny Hawley seconding the approval of the Treasurer's report as presented, that the outstanding bills be paid, and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **Armsdale Update** – Holly provided an update to the board about the Armsdale building including an update on the HVAC system and the status of the final occupancy permit.
- b. **PMRS Update** – Holly provided an update to the board regarding PMRS. No action was taken on this item.
- c. **Agricultural Education Center Update** – Holly provided a written update to the Board. No action was taken.
- d. **2024 Audit Report Discussion/Adoption** – Denny Hawley moved, with Mike Daquilante seconding to accept the 2024 Audit as presented. Motion carried.

NEW BUSINESS:

- a. **2025/2026 Watershed Specialist Agreement** – Denny Hawley moved, seconded by Michelle Hickman to submit ACD's renewal request for the Watershed Specialist Position and include the \$5,000 mini-grant. Motion carried.
- b. **2025/2026 ACT Application and Delegation Agreement** – Michelle Hickman moved, seconded by DeJay Claypoole to submit the CDFAP ACT Application for the 25/26 fiscal year. Motion carried.
- c. **2025/2026 Nutrient Management Delegation Agreement** – Denny Hawley moved, seconded by Commissioner John Strate to continue the Nutrient Management Delegation Agreement for the 25/26 fiscal year. Motion carried.

- d. **Regional LTAP Training** – Michelle Hickman moved, seconded by Denny Hawley to permit Holly Laird and Gregg Smith to attend Regional LTAP Training in Maryland as part of the DGLVR program. Motion carried.

DISCUSSION/ANNOUNCEMENTS:

- e. **Board Meeting Times** – The Board discussed if Board Meeting times should be changed, no action was taken on this item.

Holly provided some announcements to the Board including: PACD has proposed a new dues schedule, cover crop applications are being accepted under the ACAP program until July 15th, the DEP NWRO has a vacancy in the field representative position, and that the SCC will conduct a Nutrient Management program evaluation on June 26th if the Board would like to attend.

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. WCO Kyle Wirick announced a litter clean up at Keystone Lake on 10/19/25, that our new PFBC WCO has started, that the PFBC may be changing pan fish regulations, and stated life jacket rules for USACE lakes; Denny DiOrio gave up an update on EQIP obligations; Lori Cogley gave information on the FSA County Committee elections, FSA is waiting on a new Farm Bill, FSA is taking crop reports, that emergency assistance may be offered for crop damage, and gave an update on annual banquet preparations.

COOPERATOR AGREEMENTS – The cooperator agreements were presented to the Board. Michelle Hickman moved, seconded by Mike Daquilante to approve the agreement. Motion carried.

- Robert Wilds (Parks Township)
 - o 120 acres (40 crop, 25 pasture, 55 woodland) beef and equine operation, interested in ACAP, NM, EQIP, E&S, SW, Barnyard Manure Runoff, grazing plan, and farmland preservation.

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Michelle Hickman moved with DeJay Claypoole seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans June 2025 Meeting

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
12/9/2024	Armstrong JS/HS Athletic Facilities	Manor	PAG02000312005R NOT	KR	In Progress
12/9/2024	West Shamokin High School Field Renovations	Cowanshannock	PAC030010 NOT	KR	In Progress
1/2/2025	Hoeter Solar	Cowanshannock	PAC030058	KR	Approved
1/7/2025	Line P-18 Replacement Project	East Brady	PAD030007	KR	In Progress
4/9/2025	South Bend Access Road Project	South Bend	PAC030059	KR	In Progress
5/15/2025	Cast Iron Water Line Replacement Project	Ford City Borough & Manor Twp	PAC030055, A-2	KR	Approved

NM PLAN REVIEWS: None

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on July 23, 2025 at 124 Armsdale Road, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 7:39 pm.

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*