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October 15, 2025 Minutes

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 7:02 pm.

PRESENT: Those present were: Directors Andrew Kimmel, Michelle Hickman, Mike Daquilante, and Spurgeon Shilling; Associate Directors Jay Hogg and Rocco Ali; DEP Field Rep Kaine Diehl (via zoom); ACD DGLVR Technician Gregg Smith, and ACD District Manager Holly Laird.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Spurgeon Shilling moved, with Mike Daquilante seconding the approval of the minutes of the September 17, 2025 meeting as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with Mike Daquilante seconding the approval of the Treasurer's report as presented, that the outstanding bills be paid, and that the treasurer's report be filed for audit. Motion carried. ACD and the Armstrong County Farm Bureau are holding a joint t-shirt fundraiser, Michelle Hickman moved, with Spurgeon Shilling seconding for ACD to purchase a t-shirt for any board member or staff member interested. Motion carried. Holly informed the Board that Armstrong County will not be processing ACD's quarterly allocations until a state budget passes.

OLD BUSINESS:

- a. **Armsdale Update** – Holly provided a written update to the board about the Armsdale building including an update regarding the insurance claim for the HVAC system and a status update on the RACP grant.
- b. **PMRS Update** – Holly provided an update to the board regarding PMRS. No action was taken on this item.
- c. **Agricultural Education Center Update** – Holly provided a written update to the Board regarding the status of the AEC. A building committee meeting was held on 10/2 to finalize the building plans. The first engineering bill in the amount of \$71,174.72 was received. Spurgeon Shilling moved, seconded by Michelle Hickman to pay this bill and submit for reimbursement. Motion carried.
- d. **Awards Banquet** – Holly updated the Board on the annual awards banquet which will be held on 10/24 at the Worthington Firehall. All committees have made their award recipient selections and award write-ups will be provided to each presenter prior to the banquet.

NEW BUSINESS:

- a. **2026 Budget Adoption** – Holly presented the 2026 draft budget to the Board of Directors at the September meeting for review and comment. Spurgeon Shilling moved, seconded by Mike Daquilante to accept the 2026 budget as presented. Motion carried.
- b. **2026 Draft Action Plan** – Holly provided the draft 2026 Action Plan to the Board to review and comment on. The Board may plan to accept the 2026 Action Plan at the November meeting. Plans for updating ACD's strategic plan were also discussed.
- c. **2025/2026 DGLVR QAB Recommendation** – Michelle Hickman moved, seconded by Mike Daquilante to accept the recommendations of the DGLVR QAB. Motion carried. Recommendation is attached to the minutes.
- d. **December Dinner Meeting** – Michelle Hickman moved, seconded by Spurgeon Shilling to have Holly organize a December Dinner Meeting in the conference room on 12/17 @ 5:30 pm and to advertise appropriate sunshine notice. Motion carried.
- e. **Mobile Environmental Display** – Holly provided an update to the Board about the MED including attendance in recent years. Holly proposed to the Board to revamp the MED in 2026 utilizing AEC or other grant funds and to incorporate new exhibits and programming. The MED will have a very reduced or eliminated event schedule in 2026 to accommodate this.

DISCUSSION/ANNOUNCEMENTS:

Holly informed the Board of when staff evaluations will take place if any Board member would like to attend.

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. DEP CD Field Rep Kaine Diehl expanded upon the DEP Talking Points. Rocco Ali spoke about the access road to Sportsman's Boat Launch stating that the PFBC has plans to address the road condition. Jay Hogg provided an update on PA Farm Bureau including the t-shirt fundraiser.

COOPERATOR AGREEMENTS – None.

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved with Mike Daquilante seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans October 2025 Meeting					
<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
12/9/2024	Armstrong JS/HS Athletic Facilities	Manor	PAG02000312005R NOT	KR	In Progress
12/9/2024	West Shamokin High School Field Renovations	Cowanshannock	PAC030010 NOT	KR	In Progress
6/19/2025	Demolition of Sugarcreek Elementary School	Sugarcreek	PAD030008	KR	In Progress
7/8/2025	Copeland Solar	Burrell	PAC030061	KR	In Progress
7/18/2025	SR 422-19B Margaret Road Intersection	Plumcreek	PAD030005 NOT	KR	Approved
8/1/2025	Piney-Seward and Erie South-Piney 115kV Transmission Line Project	Redbank	PAD830002	KR	In Progress
8/8/2025	White Rock Road	South Buffalo	PAC030034 NOT	KR	Approved
8/8/2025	Srader Grove Waterline	South Buffalo	PAC030025 NOT	KR	Approved
8/8/2025	Fox hollow Sanitary Sewer Extension Project	East Franklin	PA030001C NOT	KR	Approved
9/9/2025	Dollar General- Dayton, PA	Wayne	PAC030062	KR	In Progress
9/9/2025	Ford City Dollar General	Manor	PAC030050 NOT	KR	In Progress
9/25/2025	C&G Holsters	Cowanshannock	PAC030056 NOT	KR	In Progress
10/1/2025	SR 28 Goheenville Dip	Boggs & Wyane	PAC030019 NOT	KR	In Progress

NM PLAN REVIEWS: None.

PUBLIC COMMENT PERIOD: Spurgeon Shilling recapped the Fall Tour held on October 10th and stated that he thought it was a very successful event.

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on November 19, 2025 at 124 Armsdale Road, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 8:03 pm.

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*