



124 Armsdale Road, Suite 1
Kittanning, PA 16201

TEL 724-548-3425
EMAIL conservation@co.armstrong.pa.us
WEB www.armstrongcd.org

March 18, 2026

CALL TO ORDER: An executive session for personnel matters was held from 5:30 pm to 6:00 pm. The public meeting was called to order by Chairman Andrew Kimmel at 6:15 pm.

PRESENT: Those present were: Directors Andrew Kimmel, Michelle Hickman, Jay Hogg, Commissioner John Strate, and Spurgeon Shilling. Associate Director Troy Goldstrohm; DEP Field Rep Kaine Diehl; and ACD District Manager Holly Laird.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Spurgeon Shilling moved, with Commissioner John Strate seconding the approval of the February 18, 2026 meeting as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with Jay Hogg seconding the approval of the Treasurer's report as presented, that the outstanding bills be paid, and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **Armsdale Update** – Holly updated the Board on efforts to secure the USDA lease for tenants when available.
- b. **PMRS Update** – Commissioner John Strate moved, seconded by Spurgeon Shilling to complete the recommended plan as discussed in executive session. Motion carried.
- c. **Agricultural Education Center Update** – Holly informed the Board that the engineering firm had a delay in providing bid packages to interested contractors which resulted in pushing the bid due date back to March 31, 2026. Spurgeon Shilling moved, seconded by Jay Hogg to schedule a special meeting to authorize a notice of intent to award contracts for April 1, 2026 at 1:00 pm. Motion carried.
- d. **2026 Tree Sale Update – 4/11** – Holly informed the Board of the status of the 2026 tree sale and invited the Board to attend for tree sale pick-up day. Spurgeon Shilling moved, seconded by Jay Hogg to donate eight fruit trees to the jail. Motion carried.
- e. **State Ethics Commission Statement of Financial Interests – Due May 1** – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for the calendar year 2025 are due to be filed by May 1, 2026. This item will remain as an agenda item until May 1, 2026.

- f. **Envirothon – 4/22** – Holly informed the Board that Envirothon will be held on April 22nd and invited the Board to attend. Holly also asked the Board to let her know if they would like an Envirothon t-shirt.
- g. **Legislative Breakfast 3/13** – The Board discussed the Legislative Breakfast that was held on March 13th.

NEW BUSINESS:

- a. **Recycling Center Discussion** – The Armstrong County Commissioners approached the District about taking over operation of the Recycling Center. Spurgeon Shilling moved, seconded by Michelle Hickman to investigate this proposal and provide a report to the Board at the next meeting. Motion carried. Commissioner John Strate abstained from this motion.
- b. **Credit Card Agreement** – Holly presented a draft credit card agreement to the Board. Spurgeon Shilling moved, seconded by Michelle Hickman to adopt the agreement. Motion carried. Holly will have all staff complete the agreement.
- c. **DGLVR Technician Position Advertisement** – Holly presented a job description and advertisement draft to the Board for review. Spurgeon Shilling moved with John Strate seconding to advertise the DGLVR Technician position with the presented description and advertisement. Motion carried.
- d. **Watershed Position Discussion** – The Board discussed the vacant watershed position and directed Holly to develop a position description to present at the next Board meeting.

DISCUSSION/ANNOUNCEMENTS: The Armstrong County Association of Township Officers will be holding their annual convention on May 13, 2026; Michelle Hickman moved with John Strate seconding to pay for any interested staff and Board to attend the Convention. Motion carried.

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Holly informed the Board of the NRCS Local Work Group meeting to be held on March 31. DEP Field Rep Kaine Diehl expanded upon the DEP Talking Points.

COOPERATOR AGREEMENTS – None

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved, with Michelle Hickman seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans March 2026 Meeting

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/1/2025	Piney-Seward and Erie South-Piney 115kV Transmission Line Project	Redbank	PAD830002	KR	In Progress
11/5/2025	LN-19 Replacment Project	Kiskiminetas & Burrell	ESG83002500-00	KR	In Progress
11/17/2025	RIDC - Armstrong Soil Borrow/Waste Site	South Buffalo	PAC030064	KR	In Progress
12/5/2025	CM 30299 HP-101 & HP-200	Sugarcreek	PAD030009	KR	In Progress
1/22/2026	Anderson Creek Road	Valley	ESG000326001-00	KR	In Progress
2/3/2026	Templeton Dollar General	Valley	26-ES-01	KR	Approved
2/12/2026	Apollo Maintenace Pad	Kiskiminetas	PAC030065	KR	In Progress
2/18/2026	Rural Valley to Valley Gate Project	Cowanshannock & Valley	ESG830326001-00	KR	In Progress
2/25/2026	South Bend Compressor Project	South Bend	26-ES-02	KR	In Progress
2/25/2026	Kittanning State Police Barracks	East Franklin	PAG0200314004 NOT	KR	In Progress
3/9/2026	K&D Truck Services E&S Waste Plan	Elderton Borough	26-ES-03	KR	In Progress

NM PLAN REVIEWS: None.

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 6:00 pm on April 15, 2026 at 124 Armsdale Road, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 7:08 pm.

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*