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April 15, 2026

CALL TO ORDER: The public meeting was called to order by Chairman Andrew Kimmel at 6:04 pm.

PRESENT: Those present were: Directors Andrew Kimmel, Michelle Hickman, Jay Hogg, Spurgeon Shilling, and Denny Hawley. Associate Director Troy Goldstrohm; NRCS DC Dennis DiOrio; and ACD District Manager Holly Laird.

PUBLIC COMMENT on AGENDA ITEMS: None

MINUTES: Spurgeon Shilling moved, with Dennis Hawley seconding the approval of the March 18, 2026 minutes as presented. Motion carried.

TREASURER'S REPORT: Spurgeon Shilling moved with Jay Hogg seconding the approval of the Treasurer's report as presented, that the outstanding bills be paid, and that the treasurer's report be filed for audit. Motion carried.

OLD BUSINESS:

- a. **Armsdale Update** – No items were brought to the Board's attention this meeting.
- b. **Agricultural Education Center Update** – Holly informed the Board that the bids were opened at a public meeting on March 31st @ 10:00 am. The bids came back over budget. Holly proposed several cuts to the AEC and sent them to the Board via email prior to the meeting and then went over the proposed changes at the meeting. Board members should contact Holly as soon as possible with proposed changes. Options to cover a funding shortfall were discussed.
- c. **State Ethics Commission Statement of Financial Interests – Due May 1** – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for the calendar year 2025 are due to be filed by May 1, 2026. This item will remain as an agenda item until May 1, 2026.
- d. **Envirothon – 4/22** – Holly informed the Board that Envirothon will be held on April 22nd and invited the Board to attend. Holly also asked the Board to let her know if they would like an Envirothon t-shirt.
- e. **DGLVR Technician Position** – Holly informed the Board that she advertised the Resource Conservationist – Dirt, Gravel, and Low Volume Roads position and gave an update on number of applicants. Holly asked the Board to notify her if they wish to participate in interviews.
- f. **Recycling Center Discussion** – Holly provided the Board with a recycling center feasibility study completed by Gregg Smith. The Board declined to take action on this item.

NEW BUSINESS:

- a. **ACAP Applications for Funding** – The ACAP Advisory Board has recommended funding the ACAP Applications of Brent Bowser, Troy Goldstrohm, Jerry Claypool, Jeremiah George, and Campbell Run Farm. Spurgeon Shilling moved, seconded by Denny Hawley to accept this recommendation. The ACAP Advisory Board recommendation is attached to the minutes. Motion carried. Jay Hogg Abstained from this motion.
- b. **Watershed Position Advertisement** – Holly provided a draft position advertisement and a draft position description for the Resource Conservationist – Watershed Specialist position. Michelle Hickman moved, seconded by Spurgeon Shilling to advertise the position. Motion carried.
- c. **E&S MOU – South Buffalo Township** – South Buffalo Township has expressed an interest in entering into a Memorandum of Understanding between ACD and South Buffalo Township regarding erosion and sediment controls and Stormwater management assistance. Jay Hogg moved, seconded by Michelle Hickman to execute the MOU. Motion carried. A copy of the MOU is filed with the minutes.
- d. **Annual Agricultural Banquet – Operating Account** – Jay Hogg moved, seconded by Michelle Hickman to absorb the existing Annual Agricultural Banquet checking account held at First National Bank by Lori Cogley, and deposit it into the District's General Checking Account. All transactions for the Annual Agricultural Banquet will now be run out of the District's General Checking Account. Motion carried. Holly was directed to inform Jaysa Stitt about this matter.
- e. **MOU – Collective Impact Initiative Working Group** – Denny Hawley moved, seconded by Michelle Hickman to enter into an MOU with the Greater Pittsburgh Community Food Bank as a member of their Collective Impact Initiative Working Group. This MOU will be reviewed on an annual basis. Motion carried.

DISCUSSION/ANNOUNCEMENTS: Holly informed the Board of an ACAP Field Day at Three Cheers Farm set up by PASA on April 20th; if Board members would like to attend, please notify Holly.

AGENCY REPORTS: Agency/staff activity reports were mailed/emailed to the Board. Denny DiOrio expanded upon his written report.

COOPERATOR AGREEMENTS – None

E&S CONTROL PLAN REVIEWS: The E&S control plans were presented to the Board. Spurgeon Shilling moved, with Jay Hogg seconding the approval of the plans as their status indicates. Motion carried.

Erosion and Sediment Plans April 2026 Meeting

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
8/1/2025	Piney-Seward and Erie South-Piney 115kV Transmission Line Project	Redbank	PAD830002	KR	In Progress
11/5/2025	LN-19 Replacment Project	Kiskiminetas & Burrell	ESG83002500-00	KR	In Progress
11/17/2025	RIDC - Armstrong Soil Borrow/Waste Site	South Buffalo	PAC030064	KR	Issued
12/5/2025	CM 30299 HP-101 & HP-200	Sugarcreek	PAD030009	KR	In Progress
1/22/2026	Anderson Creek Road	Valley	ESG000326001-00	KR	In Progress
2/12/2026	Apollo Maintenace Pad	Kiskiminetas	PAC030065	KR	In Progress
2/18/2026	Rural Valley to Valley Gate Project	Cowanshannock & Valley	ESG830326001-00	KR	In Progress
2/25/2026	South Bend Compressor Project	South Bend	26-ES-02	KR	Approved
2/25/2026	Kittanning State Police Barracks	East Franklin	PAG0200314004 NOT	KR	In Progress
3/9/2026	K&D Truck Services E&S Waste Plan	Elderton Borough	26-ES-03	KR	Approved
3/12/2026	PM21 (Brady + 268) Pipeline Replacement Project	Sugarcreek	PAD030010	KR	In Progress
3/20/2026	KP-1 Creek Crossing Replacement Project	South Bend	ESG830326002-00	KR	In Progress
3/27/2026	SR 4023 Tarrtown Road Slides	East Franklin	26-ES-04	KR	In Progress
4/6/2026	Torrence Culvert Replacement	Gilpin	26-ES-05	KR	In Progress
4/7/2026	Adrian Road Water Line Extension	East Franklin	PAC030066	KR	In Progress

NM PLAN REVIEWS: None.

PUBLIC COMMENT PERIOD: None

NEXT MEETING: The Chairman announced that the next meeting of the Board of Directors will be held at 7:00 pm on May 20, 2026 at 124 Armsdale Road, Kittanning, PA 16201.

ADJOURNMENT: Hearing no further business to come before the board, Andrew Kimmel declared the meeting adjourned at 6:46 pm.

Respectfully Submitted,

*Holly A. Laird
District Manager
Armstrong Conservation District*